

Kingston Housing  
Authority

**ADVERTISEMENT FOR BIDS**

Owner: Kingston Housing Authority

Sealed bids for Contract Nos. NYS-045, 146 and 134 – Roof Replacement at Colonial Gardens, Colonial Gardens Addition & Wiltwyck Gardens for the Kingston Housing Authority, City of Kingston, Ulster County, New York, are sought and requested as set forth in drawings and specifications prepared by LAN Associates, Engineering, Planning, Architecture, Surveying, LLP.

The proposal will be a single contract for General Construction.

Separate sealed proposals completed on forms provided with the Contract documents shall be received by the Kingston Housing Authority, 132 Rondout Drive, Kingston, New York 12401 at their office until **1:00 PM** on **Friday, January 10, 2020** at which time they will be publicly opened and read aloud. Bids received after the designated date and time will be considered unresponsive and returned to the bidder unopened.

A pre-bid meeting will be held at the Kingston Housing Authority Colonial Garden Site on **Friday, December 20, 2019 at 1:00 PM** at the Community Center, located at 148 Colonial Drive, Kingston, NY 12401, for the purpose of reviewing the Scope of Work and Project procedures. The pre-bid meeting is not mandatory, but is **strongly suggested**.

All of the contract documents, including Instructions to Bidders, Proposal Forms, General Conditions governing the contract, drawings and detailed specifications, may be examined at the office of LAN Associates, Engineering, Planning, Architecture, Surveying, LLP, 252 Main Street, Goshen, New York 10924, or at the office of the Kingston Housing Authority, 132 Rondout Drive, Kingston, New York 12401. Copies of these documents may be obtained only at REV Ventures, Inc., 330 Route 17A, Suite 3, Goshen, NY 10924, or at their website [www.usinglesspaper.com](http://www.usinglesspaper.com) or by phone (845) 651-3845 between 9:00 a.m. and 5:00 p.m. Monday through Friday beginning on **Friday, December 6, 2019**. A bid deposit of \$100 payable to LAN Associates by check or money order is required to obtain printed documents. The deposit is refundable if the bid documents are returned in good condition within 30 days after the bid date. Complete digital sets of Bidding Documents, drawings and specifications may also be viewed online with a free user account or downloaded for a non-refundable fee of Forty-Nine (\$49.00) dollars at [www.usinglesspaper.com](http://www.usinglesspaper.com) under public projects.

Please note that all bidders must obtain bid packages from REV Ventures, Inc. or at their website [www.usinglesspaper.com](http://www.usinglesspaper.com) in order to submit a bid for this project. REV Ventures, Inc. or their website [www.usinglesspaper.com](http://www.usinglesspaper.com) is the **ONLY** authorized distributor of the bid package and all bidders must be on their bidders list.

All bid addenda will be transmitted to registered plan holders via email and will be available at [www.usinglesspaper.com](http://www.usinglesspaper.com). Plan holders who have paid for hard copies of the bid documents will need to make the determination if hard copies of the addenda are required for their use, and coordinate directly with Rev. Ventures Inc. for hard copies of addenda to be issued. There will be no charge for registered plan holders to obtain hard copies of the bid addenda.

All questions, comments and inquiries should be directed to LAN Associates, E., P., A., S., LLP (Attention: Mr. George E. Thompson, Jr.) Telephone #845-615-0350, Fax #845-615-0351 or email [george.thompson@lanassociates.com](mailto:george.thompson@lanassociates.com).

Bidders are required to supply either a Bid Bond for 10% of the total contract price or a certified check for 5% of the total contract price. The successful bidder shall, within ten (10) days of award of contract, deliver to the Authority an executed Performance Bond for 100% of the accepted bid as surety for the faithful performance of the contract and an executed Payment Bond for 100% of the accepted bid as surety for the payment of all persons performing labor or furnishing materials in connection therewith. Bids must be accompanied by a letter from a surety company confirming that they will issue a Payment and Performance Bond on award of contract.

ANY CONTRACT OR SUBCONTRACT RESULTING FROM THIS BID INVITATION WILL BE REQUIRED TO COMPLY WITH THE PRESIDENT'S EXECUTIVE ORDERS NO. 11246 AND 11375. THE REQUIREMENTS FOR BIDDERS AND CONTRACTORS UNDER THESE ORDERS WHICH CONCERN NONDISCRIMINATION IN EMPLOYMENT ARE EXPLAINED IN THE INSTRUCTIONS TO BIDDERS.

The Kingston Housing Authority hereby notifies all Bidders that it will affirmatively ensure that in regard to any contract entered into pursuant to this advertisement, minority business enterprises will be afforded full opportunity to submit bids in response to this invitation and will not be discriminated against on the grounds of race, color, or national origin in consideration for an award.

The Kingston Housing Authority is supervised by the New York State Division of Housing and Community Renewal. We are an Equal Opportunity Employer. Prior approval of the Commissioner of Homes and Community Renewal of the State of New York must be obtained before a contract is awarded.

Attention is also directed to the fact that the Contractor will be governed by State Labor Standards Provisions, which are made part of this specifications and contract.

The bidder, by signing his proposal, certifies that he is fully aware of the State Laws regarding the non-collusion bidding certification. No separate forms will be required, but the actual signing of the proposal includes such a statement and is included in the proposal.

The Kingston Housing Authority expressly reserves the right to waive any informalities in or

to accept any bid, or to reject any and all bids, or to award on any or all items, as the interest of the Kingston Housing Authority may appear to require.

The Kingston Housing Authority is an exempt organization under the Tax Laws and is exempt from payment of Sales and Compensating Use Taxes of the State of New York and Cities and Counties of the State of all materials which are to be incorporated into the water main project, pursuant to the provisions of the Contract. These taxes are not to be included in the Bid.

No bidder may withdraw his bid within 45 (forty-five) days after the actual date of the opening thereof.

Contract goals and reporting provisions:

**Appendix B – Participation by Minority Group Members and Women** - The provisions of Executive Law Article 15-A governing minority and woman contractors applies to all state contracts with a value (1) in excess of \$25,000 for labor, services, equipment, materials, or any combination of the foregoing or (2) in excess of \$100,000 for real property renovations and construction. For purposes of this award, HCR has established goals of 10% for minority business enterprises (MBE) participation and 10% for woman-owned business enterprises (WBE).

By order of the Kingston Housing Authority, City of Kingston, New York.

Date: \_\_\_\_\_

Benjamin O'Shea, Executive Director